

**FULLERTON SCHOOL DISTRICT  
Personnel Commission Meeting  
1401 W. Valencia Drive, Fullerton, CA**

**Minutes of the Regular Meeting of April 24, 2023**

**CALL TO ORDER**

Mr. Tommy Reminiskey, Chairperson, called the meeting to order at 4:30 p.m.

**PERSONNEL COMMISSIONERS**

Mr. Tommy Reminiskey, Chairperson  
Dr. Alexis Norman, Vice-Chairperson  
Ms. Sarah Kelman, Member

**STAFF PRESENT**

Paul Deines, Director, Classified Human Resources  
Martha Roberts, Personnel Specialist  
Edna Gastelo, Administrative Secretary  
Blanca Martinez, Personnel Technician I  
Debbie Shandy, Personnel Technician II  
Cristina Reardon, Personnel Technician I

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF MARCH 27, 2023 - REPORT 2**

The Personnel Commission reviewed the minutes.

A motion for approval was made by Dr. Norman seconded by Mr. Reminiskey; the motion passed unanimously.

**APPROVAL OF THE CLASSIFIED PERSONNEL REPORT – REPORT 3**

The Personnel Commission reviewed the Classified Personnel Report.

A motion for approval was made by Mr. Reminiskey, seconded by Ms. Kelman; the motion passed unanimously.

**APPROVAL/RATIFICATION OF RECRUITMENTS – REPORT 4**

The Personnel Commission reviewed the recruitment bulletin.

A motion for approval was made by Mr. Reminiskey, seconded by Ms. Kelman; the motion passed unanimously.

**RATIFICATION/CERTIFICATION OF ELIGIBILITY LISTS – REPORT 5**

The Personnel Commission reviewed the Director's Certification of Eligibility Lists.

A motion for approval was made by Mr. Reminiskey, seconded by Ms. Kelman; the motion passed unanimously.

**PUBLIC COMMENTS**

No public comments were made.

**DIRECTOR'S REPORT:**

Mr. Deines began by highlighting the recent efforts of the Classified HR office staff. He thanked Ms. Debbie Shandy for her help with summer assignments; Ms. Blanca Martinez for her help with Instructional Assistant recruitments; Ms. Edna Gastelo for her help with Reasonable Assurance letters; Ms. Cristina Reardon for her guiding employees through the leave of absence process; and Ms. Martha Roberts for her dedication to the HR office.

**2023-2024 ANNUAL PERSONNEL COMMISSION BUDGET PROPOSAL - FIRST READING - REPORT 8**

The Personnel Commission reviewed the proposed budget.

Mr. Deines shared that he worked closely with the Business department to ensure accuracy of the budget and explained what some of the line items represent.

No action required on this discussion only item.

**ELIGIBILITY LIST PUBLICATION - REPORT 9**

Mr. Deines shared information regarding the publishing of Eligibility Lists and proposed a new practice for the Personnel Commission to discuss and consider. The proposed summary report, in lieu of eligibility lists, would protect candidate confidentiality when publishing this data to the public, as candidates may or may not be comfortable with their names being published as being a part of a recruitment in an easily accessible public document. The Commissioners expressed their agreement with changing the practice.

No action was taken on this discussion only item.

**ACTIVE RECRUITMENT LIST - REPORT 10**

The Personnel Commission reviewed the Active Recruitment List.

No action was taken on this information item.

**ADMINISTRATION AND POLICY - REPORT 11**

The Personnel Commission reviewed the current budget printout.

No action was taken on this information item.

**OTHER BUSINESS**

No other business was discussed.

**ADJOURNMENT OF REGULAR MEETING**

The regular meeting was adjourned to closed session at 4:48 p.m.

**RECESS TO CLOSED SESSION**

No reportable action was taken during the closed session; closed session was adjourned at 4:52 p.m.

**Minutes Accepted By:**

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Tommy Reminiskey, Chairperson  
Recorded by: Edna Gastelo